



भारत सरकार
GOVERNMENT OF INDIA

वित्तमंत्रालय: राजस्वविभाग

MINISTRY OF FINANCE: DEPARTMENT OF REVENUE

राष्ट्रीय सीमा शुल्क, अप्रत्यक्ष कर एवं नाको टिक्स अकादमी (नासिन)

NATIONAL ACADEMY OF CUSTOMS, INDIRECT TAXES & NARCOTICS
(NACIN)

Meghalaya State Housing Financing Cooperative Society Ltd Bldg,

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F. No. NACIN/II/12/18/2024-TRNG-O/o ADG-NACIN-ZC-SHILLONG

EXAMINATION NOTICE

Subject: Confirmation Examination of (a) Upper Divisional Clerk (UDC) of Central Bureau of Narcotics for the year 2025-26 and (b) Lower Divisional Clerk (LDC) of Central Bureau of Narcotics for the year 2025-26

[Ref.: The Departmental Examination (Central Tax, Central Excise, Customs and Narcotics) Rules, 2024]

1. The departmental examination for confirmation of officers in the grade of UDC and LDC of the Central Bureau of Narcotics for the year 2025-26 as mentioned above will be conducted from **15-16 May, 2025** at Central Bureau of Narcotics (HQ), Gwalior, Madhya Pradesh.
2. The papers and schedule for the said examination are as below:-

Paper	Maximum Marks	Passing Marks	Date	Time
PAPER-I: Administration (With Books Except for Conduct Rules)	100	50	15.05.2025	10.00 to 13.00 Hrs.
PAPER-II: Hindi	100	50	15.05.2025	14.00 to 17.00 Hrs.
PAPER-III: Computer Application And Use of Internet (Theory & Practical)	100	50	16.05.2025	10.00 to 13.00 Hrs.

Note: For detailed syllabus, the Departmental Examination Rules, 2024 as notified by the Ministry of Finance, CBIC vide Gazetted Notification dated 18.12.2024 may be referred to (pages- 84-86)

3. The question paper shall be set in both English and Hindi medium (except for Paper-II: Hindi). Candidates shall have the option to write the answers either in English or Hindi.
4. Central Bureau of Narcotics shall nominate an officer (ADC/JC/DC/AC or equivalent rank officer) who will function as the overall in-charge for conduct of the said examination. The details of the authorized officer along with the requisition for the question papers as per Annexure-A (enclosed) should be sent to the Deputy Director (Exam) or the Additional Assistant Director (Exam), NACIN, Shillong through email to the email address: **nacin.shillong@gov.in**

5. Requisition for question papers along with details of the authorized officer in-charge, duly approved by the competent authority, must reach the Deputy Director (Exam) or the Additional Assistant Director (Exam), NACIN, Shillong **through e-mail only latest by 2nd May 2025. It may please be noted that the requisitions received thereafter shall not be entertained.**
6. While informing the requirement, the name of the post and the Roll nos. of the candidate for which the examination is to be conducted may clearly be stated. The Roll nos. of the candidates may be assigned in the order prefixing the "Name of Station" and "Post" for which they intend to appear. E.g. GWALIOR/UDC/01. Any other format of assigning Roll nos. may please be avoided.
7. Candidates working on Deputation/loan basis who are eligible and willing to appear for the examination shall be nominated from their Parent Commissionerate. Such nomination may be sent along with "No Objection Certificate" from the Cadre Control Authority (CCA) in case the candidate has represented to take up the exam in his/her current place of posting.
8. Question paper for the said exam in password protected PDF format shall be sent to the nominated authorized officer **on 13.05.2025 through e-mail only** who in turn shall acknowledge the receipt of the same to NACIN, Shillong by return e-mail on the same day. **Password for opening the PDF file will be provided on 15.05.2025 one hour before the start of the exam.** The authorized officer shall ensure that the examination is conducted in a fair and transparent manner.
9. The examination notice is also being posted on CBIC and NACIN websites i.e. www.cbic.gov.in and www.nacin.gov.in respectively.
10. A list of eligible candidates appearing for the forthcoming "*Confirmation Examination of Upper Divisional Clerk (UDC) and Lower Divisional Clerk (LDC) of Central Bureau of Narcotics for the year 2025-26*" submitted by Central Bureau of Narcotic, (HQ), Gwalior, (MP) is attached in **Annexure – A** and **Annexure – B** herewith.
11. The marks obtained in the examination shall be communicated to the concerned CCA through email only.
12. NACIN, Shillong reserves the right to cancel the whole examination or the examination of a candidate or that of a center or a cluster of centers, if it is found that unfair means were used or allowed to be used or any partiality or injustice is done to anybody during the conduct of the examination. The authorized officer or invigilator of the examination centers also has the right to cancel the examination of a candidate or the whole center under his jurisdiction with the approval of NACIN, Shillong, in case of use of unfair means.
13. It should be ensured that the candidates are clearly notified in either printed form or by seal using rubber stamp on the front part of the answer sheet that any attempt to disclose their names/identity and any form of indulgence in unfair means during the examination hour or any behavior that may be considered as cheating by the invigilator/supervisor/NACIN shall render their examination as null and void.

14. Instruction for examination is enclosed with this examination notice and is an integral part of it.
15. This issues with the approval of the Additional Director General, NACIN, Shillong.
16. The Hindi version will follow.

(ISAAC R KHARKONGOR)
Addl. Director,
NACIN, Shillong.

Copy to:

1. The Narcotic Commissioner, Central Bureau of Narcotics, Gwalior for information, circulation, publication in relevant departmental website and necessary action please.
2. The Addl. Director General (Exam), NACIN, Palsamudram for information, circulation, publication in relevant departmental website and necessary action please.
3. The Manager Website, Directorate General of Systems, New Delhi for uploading on website of CBIC.
4. All the eligible candidates furnished in Annexure – A & B.